

RFP Questions and Response

- 1. Is ECTF's equipment inventory complete and up-to-date, and has it been submitted to PEMA on time?**

Yes. Each county completed their equipment inventory and the ECTF Inventory was submitted to PEMA by the due date.

- 2. What, if any, findings occurred on the most recent PEMA desk monitoring and site monitoring?**

Our 2018 desk monitoring is scheduled for Nov 6-7, 2019. The 2017 monitoring had one issue cited and resolved.... A guide for procuring training when multiple bids are not available was developed and implemented.

- 3. What are the locations, formats and estimated lengths of meetings for which program management will be required to attend, including executive, committee and subcommittee, in-person, phone and web conference?**

During the transition to the new task force grouping, we will probably meet face-to-face once each month in Pottsville. Meeting length is around 4 hours. Depending on how quickly the transition proceeds, it is anticipated that there may be little need for attendance at subcommittee meetings.

- 4. What subcommittee meetings will program management be responsible to attend, and how often do they occur?**

Committees normally meet monthly, and PM would not be required.

- 5. For what subcommittee work is program management responsible?**

None.

- 6. Does ECTF own their website and its content?**

Yes. Site is hosted by a local company which also provides the support for the site and content which is done in Word Press.

- 7. Will a new website need to be built, or will the current one be maintained?**

Maintained, though it will need to have content updated from time to time.